



NATIVE CANADIAN CENTRE OF TORONTO

Board of Directors Meeting Minutes #2 March 21, 2017 at 6:00 p.m.

16 Spadina Road, Toronto, Ontario
Talking Room

Present: Lindsey Lickers, President
Latisha Reddick, Vice President
Kevin Vuong, Treasurer
Joseph Schuchert, Secretary
Marie Sakanay, Director
Brittany Hazell, Director
Clayton Shirt, Elder

Staff: Larry Frost, Executive Director
Elisabeth (Liz) Pohl, Executive Assistant

Regrets: Lenore Jackson, Youth Representative

1. Opening Prayer by Clayton Shirt, Elder.
2. Mishkaowjiwan: The Native Centre Foundation:
 - i. Steven Smith, Vice President, Private Client Group, Beutel Goodman shared the foundation's current investment portfolio.
 - ii. The Investment Management Agreement was signed by Lindsey Lickers and Latisha Reddick.
 - iii. Going forward, Steven Smith will forward quarterly reports to Lindsey Lickers, Chair, and Kevin Vuong, Treasurer, Larry Frost Executive Director, Amy Tang, Financial Controller and Liz Pohl, Executive Assistant.

3. Approval of the Agenda.

MOTION 1- 2017/03/21
To accept the agenda.

Moved: Brittany Hazell
Seconded: Marie Sakanay
Abstention: Kevin Vuong
Carried

4. Approval of the January 17 2017, Board of Directors Regular Meeting Minutes #1 deferred to the April 18 2017 BOD Meeting #3.



5. Reports:

a. Executive Director Report:

- i. Larry Frost presented the ED Report. Note the Cultural Department update is deferred to the April 18 2017 ED Report.
- ii. United Way (UW) update:
 - i. Anchor funding of \$225K will end in March 2018.
 - ii. Larry Frost will connect with UW to evaluate future appeal and / or reapplication.
- iii. Board member questions/ suggestions to be incorporated into future ED reports:
 - i. Finance:
 1. Suggestion: 2017 Financial Budget Reports to be summarized YTD and aggregated quarterly by programs as well as by comprehensive totals.
 - ii. ENAGB Youth Manger:
 1. Question: Was there an open candidacy process for the selection of the Youth Counsellor? Share how and why Carlos Wilson was considered for the Youth Counsellor?
 2. Question: Is there a Terms of Reference for the Youth Council? What is their focus / goal for 2017?
 - iii. Operations:
 1. Suggestion: Provide the 2017 YTD, aggregated quarterly financial breakdown of the rental budget.
 2. Question: How many people are on the NCCT list serve?
 3. Question: Can a description or presentation be made to the Board at the April 18, 2017 meeting, describing the benefits of the digital tracking method and how will it be implemented?
 4. Question: What is the outreach plan for community members who do not have digital access and what is the communication strategy for the community outreach?

b. Executive Committee Report:

- i. Board retreat feedback:
 - i. The Chelsea Hotel experience was unsatisfactory. Liz to share concerns with the hotel manager and have the bill adjusted accordingly.
 - ii. Next retreat to be held at a different location. Location, date and time, TBC.
 - iii. Start time for retreat meeting / workshop will change to 9:30 a.m. from 9:00 a.m.
- ii. Suggested workshops to be scheduled for the next retreat are as follows:
 - i. Invite Brian Huskins for a follow up workshop on governance, due diligence, by-law and fundraising.
 - ii. Find an Indigenous expert for a self-care workshop.
 - iii. It was suggested that there be two retreats per year. One in Toronto and one away from the city.



- iv. Board members to share retreat notes with Joseph and he will prepare March 2017 Board Retreat Report for the April 18th Board of Directors meeting.
 - c. Financial Committee Report: Nothing to report.
 - d. Youth Council: No youth report provided.
6. Other Business:
- a. Board Members: Resignation of Gerry Sieben was accepted. N.B.: Joseph Schuchert left the meeting early (7:25 p.m.), and was therefore not in attendance for the motion.

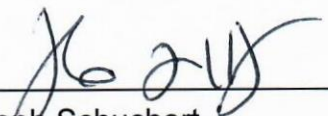
MOTION 2- 2017/03/21
To accept the resignation of Gerry Sieben.

Moved: Kevin Vuong
Seconded: Marie Sakanay
Carried

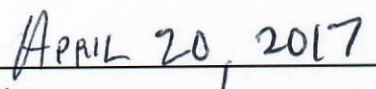
- b. Call for new board members will go out by the end of April 2017.
 - c. Policy & Procedures: Directors recommended a Membership & Registration Policy, which should include a sign off form, AGM rights and so forth.
7. In-camera session:
In-camera session commenced at 7:56 pm.
Out of camera session concluded at 8:25 p.m.

March 21 2017 Board of Directors Minutes #2

Approved by:



Joseph Schuchert
Board of Directors, Secretary
Native Canadian Centre of Toronto



Date: