



## JOB DESCRIPTION

### Our Vision:

*The Native Canadian Centre of Toronto is dedicated to helping all of our relations on their journey*

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The Native Canadian Centre of Toronto (NCCT) is a non-profit, charitable organization located in the heart of downtown Toronto. The NCCT offers a wide range of Indigenous programs and services based on Indigenous cultural traditions and teachings.

- I Job Title:** NCCT EarlyON Children's Indigenous Language Instructor/Teacher: Ojibway, Cree, Mohawk, other languages may be considered if applicable
- II Employment Term, Salary & Work Hours:**  
**Term:** Contract Position: April 1, 2020-March 31, 2021 with possibility of extension  
**Salary:** \$30-35 per hour  
**Hours:** Full Time: 40 Hours per week, Part Time: 34 hours or less per week
- III Department:** Cultural Program
- IV Direct Report:** Children's Indigenous EarlyOn Language Program Supervisor (EO Supervisor)
- V Job Purpose:** The Indigenous Cultural Language Child and Family Program is currently providing language learning opportunities in Ojibway, Cree and Mohawk. This program supports families and their children (0 to 6 years old) to become familiar with their own language by infusing culture into the teaching modules, lesson planning, teaching materials and aids. We focus not only on developing language skills but also on instilling confidence and a stronger connection to culture.
- VI Duties and Responsibilities:** To perform this job successfully you must be functionally able to speak the language. The EarlyON Children's Indigenous Language Instructor/Teacher is/will be trained in ECE best practices which will be the basis of the teaching materials, modules and learning support resources and aids that you will work with.

### The list of duties is as follows:

- Must be willing to practice TPR (Total Physical Response) method of teaching language or vocabulary concepts using physical movement to react to verbal input/output. For example, the language curriculum must provide interactive language learning activities, such as storytelling and reading, teaching songs and so forth
- Follow prescribed and approved curriculum and lesson plans
- Assist in the development of First Nations language learning curriculum in both written, spoken, and video format
- Implementation of activities that promote creativity through art, dramatic play, music and physical activity
- Must be willing and able to travel across the GTA to various Toronto Public Library's, EarlyONs, Head Start's and TDSB daycare locations
- Develop, apply and maintain First Nations language learning programs and/or curriculum that include support for children's social, emotional and physical development
- Provide regular feedback to the children to positively encourage social development
- Consider and evaluate the abilities, interests and needs of children and discuss progress with the EO Supervisor
- Prepare regular classroom participants progress report for review by the EO Supervisor



- Maintain regular communication and collaboration with co-workers and other community service providers working with children
- Assist with snack and food preparation and assist with room set up for programming, lunch, rest periods etc.
- If applicable, must attend course sessions to complete Early Childhood Educators qualifications

**VII Qualifications:**

- Experience teaching and working with children between the ages of 0-6 years and families
- Ability to motivate language learning using TPR (Total Physical Response) method of teaching
- Ability to speak and write fluently in either Ojibway, Cree, or Mohawk in a teaching environment (First Speakers highly encouraged to apply for this position)
- Ability to demonstrate a high level of either Ojibway, Cree, or Mohawk cultural comprehension
- Experience in creative language resource development
- Must have a background in teaching or equivalent experience in working with teaching language
- Completion of a two- to four-year college program in early childhood education or bachelor's degree in child development or Indigenous Studies and Language is a plus
- College of Early Childhood Educators License is in good standing and required if you are an ECE
- Excellent communicator with a focus on child development
- First Aid Certificate, CPR Certificate required
- MUST PASS a Criminal Reference Check and/or Vulnerable Sector Screen required in advance of start date
- MUST HAVE immunization records up to date as well as a completed medical prior to employment as per TDSB and public health requirements

**VIII Working Conditions:** Special working conditions may consist of working evenings and weekends, working outdoors and at various locations in and out of the GTA.

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*The successful candidate is expected to contribute positively to the implementation of the NCCT's vision and mission, operate in a collaborative team setting and maintain high and professional productivity levels and quality of service.*

*This is a full-time or part-time position. Salary is commensurate with qualifications and experience. Although preference will be given to Indigenous applicants (First Nations, Metis and Inuit), all qualified candidates are encouraged to apply.*

*We thank all applicants for their interest however only those candidates selected for interviews will be contacted.*

*If this position interests you, please submit your resume and a cover letter to:*



**Elisabeth Pohl**  
Human Resources  
epohl@ncct.on.ca  
Position Open until filled

**SUBJECT LINE:**  
**NCCT – Cultural Department:**  
**EarlyON Children's Indigenous Language Instructor/Teacher**

The Native Canadian Centre of Toronto is an equal opportunity employer. We are committed to providing an inclusive and barrier-free selection process and work environment. If contacted in relation to an employment opportunity, please advise our HR representative at epohl@ncct.on.ca of the accommodation measures required. Information received relating to accommodation will be addressed confidentially.