



JOB DESCRIPTION YOUTH ADDICTION CIRCLE FACILITATOR

Our Vision:

*The Native Canadian Centre of Toronto is dedicated
to helping all of our relations on their journey*

The Native Canadian Centre of Toronto (NCCT) is a non-profit, charitable organization located in the heart of downtown Toronto. The NCCT offers a wide range of Indigenous programs and services based on Indigenous cultural traditions and teachings.

I Job Title: Youth Addiction Circle Facilitator

II Employment Term, Salary & Work Hours:

Term: Immediately - June 30, 2023
Salary: \$25.00/hr.
Hours: 9 hours per week

III Department: Youth Department

IV Direct Report: Mino Maadziwin Program Coordinator

V Position Summary: The Addictions Circle Facilitator will provide a key role in providing culture and addictions support within the Youth Program at the NCCT. This role will assist the Mino Maadziwin Program Coordinator with program development and implementation, administration, evaluation and other program duties established by the NCCT. This is a peer position, so applicants must be a youth between the ages of 16-24.

To perform this job successfully you must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

VI Duties and Responsibilities: The Addiction Circle Facilitator reports to and takes direction from the Mino Maadziwin Coordinator. The Addiction Circle Facilitator's duties include:

- Work alongside the Mino Maadziwin Coordinator to develop, implement and evaluate addiction circles
- Conduct 2 Circles per week
- Assist with the development and implementation of program evaluation
- Assist with referrals to community services
- Provide one-on-one support to youth as needed
- Provide participation tracking and administration support
- Provide support to the Youth Program as needed

VII QUALIFICATIONS:

- Must be able to work 9 hours per week in the evenings
- Strong knowledge of Indigenous culture and community (including First Nations, Inuit and Metis)
- Understanding of addiction challenges, health care barriers and the lack of cultural opportunities facing Indigenous youth
- Personal experience or specialized educational knowledge with addictions and mental health challenges an asset
- Understanding of holistic health (mental, emotional, physical and spiritual)



- Ability to work in a variety of settings with culturally-diverse youth and communities with the ability to be culturally sensitive and appropriate
- Excellent written and verbal communication skills; ability to establish rapport
- A strong sense of understanding and respect for confidentiality
- Recent Criminal Reference Check mandatory
- Must be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations
- Professional certifications an asset

VIII Working Conditions: This position requires a person to work in special working conditions such as working in the evenings, working outdoors, possible weekend work, working with challenging clients, general program support.

IX Physical requirements: This position may be personally and mentally demanding and challenging. Therefore, the incumbent is required to be self-aware of their mental health conditions and needs. The NCCT will offer all available resources for mental health support if applicable.

++++
The successful candidate is expected to contribute positively to the implementation of the NCCT's vision and mission, operate in a collaborative team setting and maintain high and professional productivity levels and quality of service.

This is a part-time/contract position. Salary is commensurate with qualifications and experience. Although preference will be given to Indigenous applicants (First Nations, Metis and Inuit), all qualified candidates are encouraged to apply.

We thank all applicants for their interest however only those candidates selected for interviews will be contacted.

If this position interests you, please submit your resume and a cover letter to:

**Amanda Andrews
Youth Program Manager
amanda.andrews@ncct.on.ca**

POSITION OPEN UNTIL FILLED

**SUBJECT LINE:
NCCT Youth Department - Youth Addiction Circle Facilitator**

The Native Canadian Centre of Toronto is an equal opportunity employer. We are committed to providing an inclusive and barrier-free selection process and work environment. If contacted in relation to an employment opportunity, please advise our HR representative at epohl@ncct.on.ca of the accommodation measures required. Information received relating to accommodation will be addressed confidentially.